

Proposed Guidelines for Clearance of Papers  
for Publication/Presentation at Conferences

As discussed at Management Meeting 22.10.87,  
for discussion with Mr. A.L. Heard

1. All CAC R&D establishments will operate the same system and send potential publications to the following for clearance :

R. Binns	BATUKE
P.J. Dunn	ITL
R.G. Nicholls	Wills
C.J.P. de Siqueira	Souza Cruz
E. Kausch	BATCF
M.L. Reynolds	B&W
A.L. Heard	BATCo

2. Papers originating from BATUKE will also be sent to R.E. Thonton. The other companies should also have their own system for internal checking.
3. From BATUKE, papers will be sent out by R. Binns or Departmental Managers.
4. Each paper will be accompanied by a date by which a firm reply is required - no reply will be taken as agreement to publish. This date will normally be set at four weeks from receipt of paper.

RRB/PMW  
23.10.87

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