

Terms of Reference for the ICOSI
Executive Committee

The Executive Committee shall be responsible to the Board of Governors of ICOSI.

Membership

Membership of the Executive Committee will be restricted to one person from each company represented on the Board of Governors. A representative may also be a member of the Board of Governors. Each representative may be supported at Committee meetings by one aide. If for any reason a principal is unable to attend a meeting of the Board, then he will be empowered to nominate from his company an Alternate who will attend meetings in his place and who will carry his company's vote.

Chairman

The Chairman of the Executive Committee is elected by the members of the Committee and his appointment shall be ratified by the Board of Governors. His term of office will be for one year and he is not eligible to succeed himself.

Function of the Committee

The Executive Committee is responsible for implementing the policies of ICOSI in those specific areas where decision-making powers have been delegated to the Committee by the Board of Governors.

Voting

Each full member of the Executive Committee will have one vote. The decisions of the Committee shall be final if they are taken unanimously on matters delegated to them by the Board. Where a unanimous decision is taken, it need not be referred for ratification to the Board of Governors. Where a decision is not unanimous, it must be referred to the Board.

Sub-Committees

The Executive Committee is empowered to create sub-committees and task forces as necessary for the implementation of

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the policies of ICOSI, who will report their findings to the Executive Committee for ratification. Should the Chairman of the Executive Committee consider it appropriate he will consult with members whose company has no representation on such sub-committees.

Reporting to the Board of Governors

The Executive Committee will report to the Board of Governors through the Executive Committee Chairman who, if he is not already a Governor, shall attend meetings of the Board of Governors as an ex-officio member but without voting rights.

Meetings

The frequency of Executive Committee meetings shall be determined by the members.

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