

DRAFT

TO: All Caribbean Distributors

FROM: R. Brentnall

DATE: 17 November 1993

Further to my letter of 27th October, regarding the new position for Andy Boyce and the appointment of Eric Bardet as Territory Manager, I have further information regarding our management of the Caribbean business.

A further review has resulted in the decision to close our Barbados office with effect from Jan. 1st. or April 1st? next year and transfer the base for our manager to Martinique. This change has resulted in loss of Shirley O'Brien as Regional Administrator. Shirley has kindly agreed to stay until March to ensure a smooth transition.

I am certain this news will be received by you with sadness and regret as we all know the major contribution Shirley has made to the effective administration of our Caribbean business on both a professional and personal basis.

At this stage I wanted you to be aware of this important changes as soon as possible but also realise there is much work to be done to set up a new office in Martinique and continue to service your needs. Once again, when I have more details I will pass them to you.

R. Brentnall

Approved
to ahead
for.

A MEMBER OF THE BRITISH-AMERICAN TOBACCO COMPANY GROUP

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