



B.A.T (U.K. and Export) Limited

Woking

TO Mrs V Becker	FROM Mrs J Beck
REF JB/EL/055	DATE 21 February 1992

RE: PROJECT DANIELS

I note that first production is due mid April.

Customer Services will need to set up:-

Customer File
Shipment Estimate
Place Orders

In order to do this we need the following information:-

Customer name and address
Shipment method - port of delivery
Customer bank details
Pricing - authorised form
Product Codes — *now received*
Volume estimates
Terms of Trade
Payment terms etc..

Many thanks

Judy
J Beck

cc: Mrs L Previati
R Kimber

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