

Handwritten: and. Case unacceptable
 NRP - P. ensure necessary action taken to prevent recurrence
 HB
 Imperial Tobacco Limited/Limitée



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 P.O. Box 8500 C.P.
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 Cable/Câble 'Telimp'

Mr. Alan Heard,
 British-American Tobacco Co. Ltd.,
 GR & DC,
 38 Regents Park Road,
 Millbrook,
 Southampton SO9 1PE,
 ENGLAND.

July 17, 1980.

Dear Alan,

We recently received a report from GR & DC which had been mailed in a brown envelope rather than the white, non-tear type which was adopted for this purpose a few years ago. The reason for bringing this to your attention is because when the report arrived here the envelope had been completely ripped, held together only by a piece of string and exposing the report. (In this case the report was rather large for the envelope.) This used to be a rather frequent occurrence before the adoption of the white envelopes.

The report concerned is RD.1741 - Restricted - entitled "Model of the Diffusion of Carbon Monoxide out of a Ventilated Cigarette: Part 2: Diffusion Occurring in Multi-Section Tobacco Rod and Filter" by R.R. Baker.

Although not using the non-tear envelope was probably an oversight I am bringing this to your attention because of the confidential nature of most of the reports you send us.

With kind regards.

Yours sincerely,

Handwritten signature: R.S. Wade

R.S. WADE.

RSW/ps

Handwritten: PK to JMS - 28.7.80 to deal with.

DATE	22 JUL 1980
SEEN BY	ALH <i>[Signature]</i>
FILE	
B/F ON	
CIRCULATE TO	
COPY TO	

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