

To: Mr. P. Sheehy

CAC XI

1. Attached to this note are is a copy of the CAC programme and revised versions of the notes for:-
  - (a) The overall plan for the conference.
  - (b) Item A - Chairman's Introduction.
  - (c) Item D - Strategic Issues.
  - (d) Item F - Introduction to Tobacco.
  - (e) Item H - Introduction to Retail.
  - (f) Item J - Introduction to Paper/Pulp.
2. I have made sure that these are consistent with the information on the conference sent out to delegates on 20th December and 20th March and also with the papers (Item C - Financial Forecast and Item G - Financial Services) being prepared by David Allvey. In addition, I have also spoken to Mr. Long to ensure that he knows about the lead in to Item E (Manager Development).
3. The only significant difference from the material sent to delegates already is that the Paper/Pulp session is now focussed more firmly on renewal options with less emphasis being given to reviewing the prospects for the existing businesses and the prospects for pulp.
4. Before the conference starts, I will let you have aide-memoires for Items 'A' and 'D' and a first draft of Item K/L (Conference Overview and Summing-Up).
5. I think it might also be helpful to let Mr. Garraway, Mr. Long and Mr. Allvey have a complete set of these notes and to let Mr. Broughton, Mr. Bramley, Mr. Frigon, Mr. Bombaut, Mr. Crawford and Mr. Herter have copies of the notes for the introductions to sessions 'F' (Tobacco), 'H' (Retail) and 'J' (Paper) - Do you agree?

*Roy Salter*

R. Salter

RS/DJA  
29th April 1989

Enclosures

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