

To: Mr. B.P. Garraway (Allied Dunbar) *delivered by hand*
 Mr. M.A. Butt (Eagle Star)
 Mr. B.D. Bramley (BATCo.)
 Mr. R.J. Pritchard (Brown & Williamson) } *sent 29.7.91*
 Mr. L.E. Denlea, Jr. (Farmers)
 Mr. U. Harter (BATCF)
 Mr. P. Crawford (Inasco)
 Mr. A. Monteiro de Castro (Souza Cruz)

c.c. Mr. P. Sheehy
 Mr. M.F. Broughton
 Mr. D.P. Allway
 Mr. D.C. Potter
 Mr. E. Ettedgui
 Mr. F.A. Burke } *delivered by hand*

5 Year Plans and Budgets 1992

The dates for the CPC and Board discussions of the Budgets and Five Year Plans for 1992-1996 are as follows:-

	<u>Plans Received</u>	<u>Discussed by CPC</u>	<u>B.A.T Industries Board</u>
	<u>Windsor House</u>		
1. Eagle Star	3rd January	2.30 p.m.	7th January 14th January
2. Allied Dunbar	3rd January	10.00 a.m.	8th January 14th January
3. Inasco	3rd January	2.30 p.m.	8th January 14th January
4. Farmers Group	7th January	2.30 p.m.	13th January 14th January
5. Brown & Williamson	7th January	2.30 p.m.	14th January 4th February
6. Souza Cruz	13th January	2.30 p.m.	21st January 4th February
7. BATCo.	13th January	10.00 a.m.	22nd January 4th February
8. BATCF	13th January	2.30 p.m.	22nd January 4th February

The CPC discussions will be held in Windsor House.

For the CPC meetings, 10 copies of the Plans and Budgets will be required by Mr. Burke in Windsor House for distribution as follows:-

CPC	5
Finance Liaison Director	1
Group Finance/Accounts Department	3
Group Planning Department	<u>1</u>
	<u>10</u>

Requirements for the Board meetings (dates and numbers of copies) will be notified in the usual way.

Operating Groups will also be aware that it is intended to preview the plans in October. Copies of the Chairman's letter regarding these previews and the timetable for the relevant CPC discussions are attached.

RSalt

R. Salter

RS/DJA
 29th July 1991

Enclosures

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