

To: Mr. P.J. Rombaut

SECRET

Technical Liaison

Following our conversation yesterday, I checked back on my notes of the last Tobacco Strategy Review Team meeting to remind myself of the background to paragraph 42 (b) of the minutes - on which item 10 of the agenda for the next meeting is based.

The question arose because no-one appeared to know how information on product and other technical developments passed from one part of the Group to another. Although Alan Heard has a responsibility for co-ordinating the Fundamental Research Programme, this does not cover product or process development at Operating Group level and there was a worry that there might be wasteful duplication. Also, that technical information did not pass freely from one Operating Group to another.

I know that Alan is preparing a report to Barry Bramley, summarising the arrangements for technical liaison which they use at present and suggesting specific ways in which they might be improved.

I have assumed that the Chairman will be expecting each member of the TSTR to do the same for his own organisation, concentrating on instances where you feel that you are currently missing out on information which could be useful to you because there is no mechanism either for providing it to you or for alerting you to where the information you need might be available.

I hope this answers your query.

Roy Salter

R. Salter

RS/DJA
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