

Tobacco Strategy Review Team

27th February, 1991

Technical Meetings 1989 and 1990

At the November meeting of the TSRT we were requested to produce a list of the Technical Meetings held over the past two years with an accompanying list of attendees.

There are two types of Technical Meeting:

- 1) Regular (meeting either 6 monthly, annually, or 18 monthly) involving largely management personnel from CAC companies.
- 2) "Ad hoc" specialist meetings attended largely by CAC specialist personnel, but also as appropriate with BATCo. specialists. In some cases such meetings on a particular subject may be necessary over a one or two year period, while monitoring progress towards a specific goal.

The meetings on the attached have been classified according to these criteria.

Recommendation

We should continue to hold the following meetings on a regular basis according to the frequency indicated:

Research Policy Group	annually	✓
Progress Review Fundamental Research	annually	✓
Scientific Research Group	annually	✓
Product Development	18 monthly	
Flavourist Workshop	18 monthly	

Specialist meetings should be held on an "ad hoc" basis.

ALH/SC
20th February, 1991

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