

Response to specific question — see Malcolm Douglas

'We ~~do not~~ ask questions!
→ do ask

no black list

Group sizes — 1 tier of debriefing

→ new people needed
to cope with 60 people

Privileged info → any thing said is to be transmitted
else debriefer not told!

Discussion = working party — response to
6 pages of comment

next management meeting 1 day here
2 days at Chelwood

1 year or ----

Alan Jones has resigned

Use of Braemar Cafe

7th April 12-45 1.30

No changes

+ coffee room
venue to NZ6 or visitors

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am e pm 'tea' → vending (snack, drink)

— cost will be borne
by customer

[7th April]

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Management Debrief 19/02/86

? questions look?

Revenue - no comment year just started

Capital - very few (IBM!)
get approval early
get good estimates for budgeted items

Fin assets →

BATCO → BATUCE

keep up to date

have a
put 'obvious items on list, where
not listed

fixed asset movements ----- use forms

remember → borrow system
not steal

3rd March - F. Assett forms

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2

SECURITY

Re-employ "x" security ?

numbers

Job
Appraisal

8

#1

committee approved

'later this week' to

""

notify WOKINS

end of this week / early next

- and Down → using personal dept
→ not stingy!
not over generous!

outstanding job done by PROSUNT committee

#2 ??

10 people to go

no time scale!!



- 1 "BACU OACSO 'nie' "
- 2 Memorandum number 8 get a decision

to Mark Douglas

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"mini management meeting" lunch-time

Staff

1st June

Senior Personnel Managers
at MILLBANK
→ Malcolm Douglas

David Johns - working

The annex

pay by BATCO via Mill Bank

Hols same as before
gs 1-6 hols by union

No reductionⁱⁿ gs 7+

'recognition'

Restaurant Monday 07/04/86

Re: visitors - VIP's - special
- ord

Complete pricing & admin in BATCO

gs 1-6 from 1/4/86 back dated pay

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One to One contacts in CAC

who, where

Product Dev's only at present

TECHNICAL support best ~~is~~??

if BATCO then yes!

long service awards 1/3/86

M. Baylis
B. Pracht
K. Davis

Communications Report

- ① Role of management debrief sessions/persons
- ② Tech, e.g. new comm. to be discussed

Management will now read the report and respond & interact in comm. group to get feedback - outcome

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BINNS + Red Managers

allocation requirements

"Sideshow" was 1st meeting

" " " is 2nd on 19 Feb

SECURITY rejected offer

BATLICK + cash buyout
(2 years)

→ All security ^{will be} made redundant!
by end march

6 men now needed!

but not old security men

→ internal job

#2 Job Evaluation
10 evaluated!
10 to go
no results yet until 20 done

#1
next week start
time problems!

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BINNS will join senior committee.

gr 1-6 parity - no progress
(TSWU & ASTMS)

BAT INFO data base

I/P requests to database

external 'special' jobs

via Due Freeman

10 Q's on 1 page

2 of BINNS' objectives

Management system for research programs

Ahead. — database (all projects from
incl Red)
(reps from CAC labs)

changes to be made (D. Robinson)

REPORTS will be made to Red
standard !

Allocation of effort

towards next
Research Meeting

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Future format of M. Meetings
 (via report from Communication
 group)

Binn - proposed revision (
 ADMIN: meetings as and when required

↓
 2/12

TECH:

↓
 by DEPT

→ Baber ---- CAS ----

+ TECH meetings (e.g. stream)

18 March	LSD
20 Mar	M. operating
22 Feb	Marketing
16 Sept	Research Group

Red '1 year on'

2 from (3/4/5) June presentations

'Individuals'!

one of 18/19/20

Principal Meeting @ BATCO

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ReD 'Open day'
- Not yet
maybe 2nd half of '86

Fossil Anest removal see Jim Phelpshead
Ash Jim

Radio-Chem lab - equipment going!
Jan Anderson

Stationary "SpedC" readings
- don't use it in an
inappropriate manner!!!

number of people update

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M. Debrief 10AT 011285

Research Conf.

Outline + Brief presentation re R. Conference

FINANCE REV. ✓
CAP $\frac{2200000}{690000}$ not yet attached

? EPSON invention / comp

~~Be~~
Fixed assets REVISIONS

R. Hedge - N. Dymond - exp in life sciences

New Approval links >> in some cases

Red Contracts external Botro - DATUKE ✓

Communication after 10/12/85
present findings

Reports - Al Baker job of re-italian!

re legal aspects

TM no good

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1986 budget - work program.
NIC / control etc Jd
Final form to A. Heard
BATLIBS demand - approved ✓

Xmas lunch 24 & Fri
1/2 bottle wine given free -
Tech presentation on S/stream
↓ meeting with legal, marketing, etc
WDEI, S-SMITH, RAS

Research Conf. Rio de Janeiro

5 areas as a whole

individual areas → objective is end product

- 1) Definition of group programs.
- 2) Common objectives
- 3) DISCUSS EFFORT / PRIORITIES
- 4) shared information system
- 5) World/wide future role + Tech conferences

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153/606

were of world wide interest?
fundamental, exploratory, ...

453/606

~~etc~~ team support

Why?

A) Products Internal

B) Smoking - Health External

A) Consumer Demand

B) Regulatory Bodies (government)

RET → Sc. adv. group

1. intersubjective attributes

2. CIG

Control of DELIVERIES major comp's
" " " minor comp's

3.4

Cost reduction

5

Social concerns s/stream

6

Novel cigarettes in some way

7

1 DELIVERY control maj

2 " " min

= 3 TAR/NIC ratio

3 CIGS perform vs INDEX

4 other indic's ATTR?

5 awareness of regulatory bodies

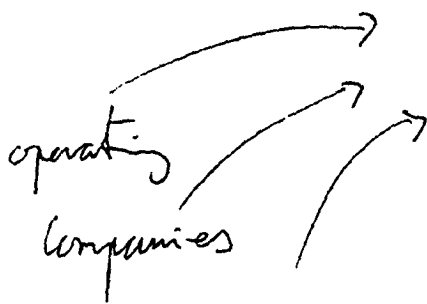
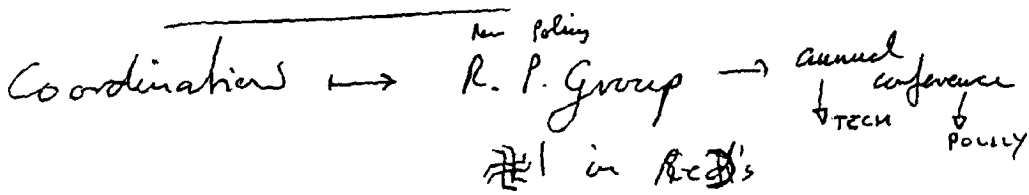
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~~continued~~

agree objectives ✓
A. Heard

all info onto Cyber!

what area does my prez
fit into!



- Red {
- P. Dunn
 - Earl ---
 - de Souza
 - R. Binn
 - (A. Heard)

1986 sub

4/5 special meetings
around world

- 3) CACMO - sensor
annual UK sept 1) Haron - Sony Sept/oct
- 4) Product Drive USA
Mare 2) Prerev
Brazil
Nov
- 5) competitor Intelligence maybe Sony

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