

## **Chronic Disease Management (CDM) Toolkit**

This medical office uses a secure computer information system, provided by the Ministry of Health Services, called the CDM Toolkit. This Toolkit helps us store and retrieve patient medical information needed to effectively prevent illness or plan and manage the ongoing care of health conditions like diabetes, asthma and hypertension. This will allow us to provide the best care possible to our patients.

The CDM Toolkit also enables this office to share medical information electronically with other health care professionals, such as specialists, who are directly involved in the treatment of your health conditions.

### **ACCESS, USE & DISCLOSURE OF PERSONAL INFORMATION**

The medical information that this practice collects and stores in the CDM Toolkit will help us keep track of your tests, monitor changes in your test results, and plan and monitor your care.

Your doctor may share your medical information electronically with another health care provider such as a family doctor, specialist or nurse who is directly involved in your care.

Only health care providers, authorized by your physician, will have access to your personal information – this is similar to the way we manage your patient chart.

The personal information stored in the CDM Toolkit will also be used by the Ministry of Health Services to generate health care statistics to assist in the planning of health services in British Columbia.

### **PROTECTION OF PERSONAL INFORMATION**

1. We will not collect, use or disclose your personal information for any purpose other than those stated above, without your consent.
2. We will protect your personal information using appropriate security safeguards, and will allow only authorized individuals who are directly involved in this initiative access to it.
3. We will strive to keep your personal information accurate and up to date.

### **WHAT IF I DO NOT WANT MY PERSONAL INFORMATION USED IN THIS WAY?**

If you choose, you have the right to tell your physician that you do not want your personal information collected, used, or disclosed in the CDM Toolkit. We will record your choice to opt out in your patient chart.

“Opting out” of the program will not limit or prevent you from receiving care in any way, nor will it affect the quality of the care you receive. However, if you “opt out” of the program, your physician will not be able to benefit from the Toolkit’s services such as electronic reminders to recall you for tests that are needed, or creating reports to review changes in your health status over time. Your physician will also not be able to provide your specialists with electronic access to your test results and other health status reports.

### **AUTHORIZATION FOR PHYSICIAN COLLECTION OF PERSONAL INFORMATION?**

In order to provide ongoing care and treatment, physicians collect patient personal information under the rules made by the College of Physicians and Surgeons of BC, under the authority of the *Medical Practitioners Act*.

### **QUESTIONS?**

Your doctor will be pleased to discuss any questions you may have regarding the medical information collected and stored in the CDM Toolkit.

You may also contact the Ministry of Health Services for details on the CDM Toolkit system:

Chronic Disease Management, Strategic Initiatives  
Ministry of Health Services  
2-2, 1515 Blanshard Street, Victoria, BC V8W 3C8  
Tel: 250 952-3124 Fax: 1 800 952-2895

