

PharmaNet Bulletin

PLEASE INSERT IN YOUR PHARMACARE/PHARMANET POLICIES & PROCEDURES MANUAL

Adding/Changing Workstation IP Addresses

Pharmacare requires 10 days to add or change a workstation IP (Internet Protocol) Address. Please follow the procedures below, depending on the type of pharmacy.

Please ensure that the appropriate people, including your Information Systems department, are aware of these procedures. If these procedures are not followed, you may not be able to connect to PharmaNet on the requested date.

You will be contacted by the Information Support Area to schedule the changeover.

Community Pharmacy

The pharmacy or the pharmacy software vendor (PSV) must make a written request to the Pharmacare Quality Assurance Information Support Area for an IP range to be expanded from the currently defined range. This can be done by fax, email or postal mail:

Fax Number: (250) 952-1625 (attention Michele Porter or Neil Donnelly)
Email Address: michele.porter@moh.hnet.bc.ca or neil.donnelly@moh.hnet.bc.ca
Mailing Address: Pharmacare, Ministry of Health
Attention: QA Information Support Area
PO Box 9655 Stn Prov Govt
Victoria BC V8W 9P2

Hospital Pharmacy

Adding Workstation IP Addresses

The College of Pharmacists of British Columbia must approve the addition of workstation IP addresses for hospital pharmacies. Submit your request to the PharmaNet Coordinator at the College by e-mail at mpeters@collegepharmacists.bc.ca or dleong@collegepharmacists.bc.ca.

Requests should specify the number of additional workstations, the location, access to and security of the workstation as well as the new IP address required. The College will forward the new IP address to Pharmacare.

Pharmacare requires 10 days to assign a new IP address after the date the College grants approval.

Changing Workstation IP Addresses

The pharmacy, pharmacy software vendor (PSV) or hospital technical support area must make a written request to the Pharmacare QA Information Support Area to change an IP address. College approval is not required. Submit your request to the Pharmacare QA Information Support Area by fax, email or postal mail as described above for community pharmacies.

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